

Request for Letters of Recommendation

Student Personal Data Form

It is IMPORTANT that this form be filled out accurately and completely to aid those preparing recommendations for your college and/or scholarship applications.

DEADLINES: October 1st – for Early Action/Early Decision Applications

December 1st – January 1st Applications

Beyond that, out of consideration, we ask that you give us a two-week notice.

Student Name _____

Email address _____ Cell phone number _____

Test Scores

SAT I: Rd _____ Math _____ Wr _____ Date Taken _____

SAT II: _____

ACT: _____

List four words or phrases that describe you.

1. _____

3. _____

2. _____

4. _____

List four teachers or staff members who know you well.

1. _____

3. _____

2. _____

4. _____

Describe your college/career plans.

List advanced courses which you have completed or in which you are currently enrolled (i.e. AP courses, Math, Physics, etc.)

List clubs, activities, sports, and/or student government participation (indicate grade levels and offices held)

