

Garfield – Steps to Grade Interventions

Step 1:

Teacher/Student conference when grade drops below a C to develop an Academic Study Plan. Share a copy of the plan with Parent & Counselor.

Step 2:

If Grades do not improve, Teacher contacts Parent/Guardian via letter, phone, or e-mail.

Step 3:

If Grades continues to not improve, Teacher e-mails Counselor of concern. Counselor contacts Parent/Guardian.

Step 4:

Teacher refers students to the Student Intervention Team (SIT)

Counselors:

Kandace Alston (kalston@seattleschools.org)	(206) 252-2280	ALL (Grade 9)
Ken Courtney (kcourtney@seattleschools.org)	(206) 252-2366	O-Z (Grade 10-12)
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