

Garfield Schedule Requests, Changes & Course Withdrawals

Work with your parent/guardian and counselor to choose your course requests carefully. Garfield’s final course offerings are based on student requests collected during the spring registration process.

Review the online **Registration Guide and Course Descriptions**: <http://garfieldhs.seattleschools.org/academics>

For the 11th and 12th grade, there are many course options available, including Advanced Placement (AP), Honors, Skills Center, College in the High School (CIHS), and Running Start at local colleges. Work with your parent and counselor to choose a manageable load, and take care to not over-commit with academics, sports, extra-curricular activities, work and other time requirements. Use the below worksheet to project the rigor and time commitment for your schedule.

Course Drop/Add/Transfer/Withdrawal

Counselors will accept course change requests during the first 5 school days of the school year for 1st AND 2nd semester courses. Course change requests will ONLY be accepted for the following reasons:

- Students without a full schedule
- Students missing a core graduation requirement (LA, Math , Science, Social Studies) or 12th grade student missing graduation requirements
- Teacher request
- Student did not receive their selected courses or any of their alternate options

Courses dropped through the 5th week of the semester earn a grade of W. Courses dropped after the 5th week of the semester earn a grade of E.

Running Start

When you submit a *Seattle Public Schools Running Start* form, your Garfield schedule requests will be adjusted in the spring to reflect your *Running Start Enrollment Verification* form for the upcoming Fall quarter. As soon as you receive confirmation from your college of your Running Start Fall quarter enrollment, you must contact your Garfield counselor to ensure your Garfield schedule requests are correct. If you change your mind about your Running Start enrollment over the summer, and request a Garfield schedule change at the beginning of the school year, it is possible there might not be room in other Garfield classes, and you will have to keep your schedule. It is the student’s responsibility to ensure the Running Start quarter schedule does not conflict with the Garfield semester schedule.

Weekly Time Commitment Worksheet

AP, CIHS & Running Start Classes = 5-7 hrs homework per week

Honors Classes = 2-4 hrs homework per week

General Classes = 1.5-2 hrs homework per week

Language Arts		Elective	
Math		Sports	
Science		Clubs & Government	
Social Studies		Household & Family Tasks	
World Language		Job	
Elective		Community Service	

TOTAL HOURS/WEEK
